

BROWN COUNTY COMMUNITY UNIT SCHOOL DISTRICT NO. 1
Mt. Sterling, Illinois
May 15, 2023

The regular meeting of the Board of Education was held on Monday evening, May 15, 2023, at 6:00 p.m. in the Brown County Middle School library. The meeting was called to order by President, Dawn Hughes. The minutes were recorded by McKenzie Taute.

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Attendance: Lan Eberle 6:17 p.m., Pollee Craven, Alex Ebbing, Lisa Hannel, Kris Gallaher, Jessica Robertson, McKenzie Taute, Jill Christiansen, Rick Zimmerman, Jenny Zimmerman, Emmy Zimmerman, Reid Zimmerman, Tom Little, Amy Ham, Sara Parn, Mike Yingling 6:09 p.m.

Visitors:

Mr. Ebbing recognized Brown County Middle School Student of the Month, Emmy Zimmerman. Ebbing said Zimmerman was nominated by Mrs. MacGregor and Mrs. Dormire who noted Emmy is organized, a hard worker, and a leader.

Mrs. Craven recognized Brown County High School Student of the Month, Melissa Bourne. Craven said Bourne was nominated by Mr. Planting who noted Melissa was polite, kind, helpful, and studious.

Mike Yingling addressed the board about the upcoming commercial insurance renewal. Yingling explained that the district's current vendor, Selective, was moving away from public sector coverage. Yingling presented a proposal from ICRMT with a lower premium and comparable coverage, but also explained that the policy would have a 1% property value wind and hail deductible. Yingling said the district's current deductible is \$10,000. Yingling also mentioned the option of the district purchasing a buy-down policy that would help offset the large deductible. Yingling said he would collect more information and attend the the June meeting to present.

Motion by Eichelberger, seconded by Boylen, to approve the Consent Agenda.

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Correspondence: Hughes thanked Brown County State Bank for their monthly Affinity Card donation in the amount of \$534.40.

Discussion Items:

Revenue and Expenditure Update: Hughes explained that the district is 86% through the fiscal year as of 5/11 and had received 139% of expected revenue and disbursed 82% of expected expenses.

Negotiations Update: Hughes explained that the board is working with the certified union to set dates to negotiate after receiving a demand to bargain notice. Hughes went on to say there were no updates for the support staff negotiations.

Renovation Update: Hughes discussed ongoing meetings with Ameresco engineers, architects, and consultants. Hughes explained the district is working to potentially finalize plans for the addition and renovation projects to develop a firm cost in order to move forward.

Board Member Committees: Vice President, Beth Boylen spoke about committee vacancies. The following members volunteered for openings:

- Four Rivers Special Education Cooperative – Kurt Reische – Alternate
- Mark Gregory – Finance
- Dawn Hughes – Finance – Alternate

Fan Conduct Policy: Athletic Director, Dave Phelps, spoke about the presented Spectator Code of Conduct Policy. Phelps said he compiled policies from neighboring districts and created the code to outline procedures for spectator ejection. High School Principal, Pollee Craven, mentioned the policy would result in fair and consistent handling of spectator issues. The board will act on the policy at the June 26, 2023 meeting.

Handbook Language: Craven spoke about a few issues in preparation of the handbook committee meeting:

- Animals on School Property
- Outside Food and Drink
- No Food or Drink in the Auditorium
- Work Permits

Cross Country: Phelps discussed a recent online survey sent out to gauge interest in a cross-country team. Phelps explained that 29 students said they might be interested in participating in Cross Country, noting that the season takes place the same time as football, golf and volleyball. Craven discussed the need for an in-person meeting to explain season information and to get a clear picture of how many high school students might be interested.

Bass Fishing: Phelps explained that he would send out a survey in August to gauge interest in a bass fishing team.

Annual Summer Kick-off BBQ: Hughes invited the board to attend the 3rd Annual Summer Kick-off BBQ for district staff on Monday, May 22.

2023 – 2024 Board Meeting Schedule: Hughes explained that the preliminary meeting schedule was sent out for review. The final schedule will be approved at the June 26 meeting. Eberle noted that the proposed meeting time was changed to 5:30 p.m.

Summer School Staffing: Eberle explained that the elementary and middle school is in the process of confirming the enrollment numbers to determine staffing needs.

Past Due Fees Update/Collections: Eberle informed the board that the district office will be sending out letters letting parents know that the district will be working with CBQ Collection Agency to collect outstanding fees.

8th Grade Promotion/Graduation Reminder: Eberle informed board members wishing to participate in 8th grade promotion that they should arrive at 6:45 on May 25. Board members wishing to participate in graduation should arrive at 6:30 on May 26. Hughes also reminded the board of the awards banquet at the high school on Wednesday, May 24.

Next Board Meeting – June 26, 2023, at 5:45 p.m. Amended Budget Hearing – 6:00 p.m. Regular Meeting.

Motion by Boylen, seconded by Koch, to Approve the Second Reading of Birth – Three Job Description.

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Motion by Gregory, seconded by Reische, to Approve the Second and Final Reading of Press Issue 111 including the following Policy Section Changes:

- **2:110 Qualifications, Term, and Duties of Board Officers**
- **3:40-E Checklist for the Superintendent Employment Contract Negotiation Process**
- **4:40 Incurring Debt**
- **4:60 Purchases and Contracts**
- **5:30 Hiring Process and Criteria**
- **5:90 Abused and Neglected Child Reporting**
- **5:125 Personal Technology and Social Media; Usage and Contract**
- **5:150 Personnel Records**
- **5:260 Student Teachers**
- **5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers**
- **6:135 Accelerated Placement Program**
- **6:210 Instructional Materials**
- **6:230 Library Media Program**
- **8:20 Community Use of School Facilities**
- **8:70 Accommodating Individuals with Disabilities**

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Motion by Koch, seconded by Boylen, to Approve the First Reading of the Part-Time Groundskeeper Job Description.

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Hughes explained that the yearly IASB membership provides events and workshops to board members. Hughes went on to say that the renewal price increased \$113 from the previous year.

Motion by Boylen, seconded by Reische, to Approve the Renewal of the Illinois Association of School Boards Membership.

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Hughes explained that the PRESS Plus Policy subscription provides online board policies and policy compliance. Hughes went on to say that the renewal price increased \$25 from the previous year.

Motion by Gregory, seconded by Boylen, to Approve the Renewal of the PRESS Plus Policy Subscription.

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Tom Little spoke about the need for football helmets. Little explained that there was a shortage of helmets the past two years and the program had to borrow helmets from another district. Little went on to say that there are three levels of helmets available for purchase. Little said the lower grade helmet allows hits to be absorbed by the front of the head instead of the sides, potentially causing more concussions. Little's suggestion was that the district purchase 34 mid-grade helmets, after four recently failed inspection.

Motion by Boylen, seconded by Koch, to Approve the Purchase of 34 Flex Football Helmets in the amount of \$13,583 from Riddell.

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried**Motion by Boylen, seconded by Gregory, to enter closed session at 7:23 p.m. for item: a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District.**

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried**Motion by Boylen, seconded by Eichelberger, to return to open session at 8:03 p.m.**

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried**Motion by Koch, seconded by Boylen, to Approve the Minutes of Closed Session.**

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried**Motion by Boylen, seconded by Reische, to Approve the Resignation of Michelle Carmean – High School Paraprofessional – effective May 19, 2023.**

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried**Motion by Boylen, seconded by Reische, to Approve the Employment of Adella Thomas – Elementary School Custodian – effective May 8, 2023.**

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Motion by Eichelberger, seconded by Boylen, to Approve the Employment of Jessica Ham – Elementary School Cook – effective August 15, 2023.

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Motion by Boylen, seconded by Eichelberger, to Approve the Employment of Lathan Hester – Summer Maintenance – effective May 22, 2023.

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Motion by Eichelberger, seconded by Boylen, to Approve the Employment of Nicole Hester – Summer Custodian – effective May 22, 2023.

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Motion by Eichelberger, seconded by Gregory, to Approve the Employment of Alicia Grady – Summer Meal Kitchen Supervisor – effective June 5, 2023.

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Motion by Eichelberger, seconded by Reische, to Approve the Employment of Tammy Kendrick – Summer Meal Cook – effective June 5, 2023

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Motion by Eichelberger, seconded by Boylen, to Approve the Employment of Casey Perry – Summer Meal Cook – effective June 5, 2023.

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Motion by Boylen, seconded by Eichelberger, to Approve the Employment of Ashley Long – Speech Language Pathologist – effective beginning of 2023 – 2024 school year.

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Motion by Eichelberger, seconded by Reische, to Approve the Employment of David Woodruff – Summer School Credit Recovery BCHS – effective June 5, 2023.

Roll call: Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea; Ingram, yea; Reische, yea; Gregory, yea.

Motion Carried

Motion by Boylen, seconded by Eichelberger, to adjourn at 8:08 p.m.

Motion Carried by Acclamation